



CITY OF SAN JOSÉ, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 294-9337 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

New City Hall, 200 East Santa Clara Street
4:00 p.m. City Council Chambers September 7, 2006

ORDER OF BUSINESS

ROLL CALL

Present: Commissioners Busse, Giovannetti, Hightower, Louie and Brill
Absent: None

ORDERS OF THE DAY UNANIMOUSLY ADOPTED

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
 - a. Hiring Summary – Memorandum from Human Resources Department dated August 31, 2006 listing complaints about hiring issues and a summary of hiring activity for the period July 2, 2006 through July 29, 2006, was filed.

1. Human Resources Report dated August 23, 2006, listing the following amendments to the classification plan was filed.

- a. Deletions

1. Airport Noise Specialist (5242)
2. Archivist (6326)
3. Assistant Police Communications Manager (8516)
4. Communications Systems Manager (8523)
5. Computer Operator I (1331)
6. Computer Operator I PT (1332)
7. Computer Operator II (1333)
8. Computer Operator II PT (1334)
9. Deputy Director of Code Enforcement (4135)
10. Deputy Director of Convention, Arts and Entertainment (6345)
11. Deputy Director of Convention, Arts and Entertainment U (6346)
12. Deputy Director of Finance, Accounting (1254)
13. Deputy Director of Human Resources (1439)
14. Deputy Director Planning U (4134)
15. Deputy Fire Chief (2332)
16. Enterprise Network Engineer (1388)
17. Enterprise Network Engineer PT (1389)
18. Enterprise Network Technician I (1396)
19. Enterprise Network Technician I PT (1397)
20. Enterprise Network Technician II (1398)
21. Enterprise Network Technician II PT (1399)

- b. New Class Specifications

1. Public Communications Manager (1675)

- c. Retitled Class Specifications

Position #	From (Current Class)	To (New Class)	Dept.
00000397	Dir Employee Services U (1429)	Dir Human Resources U (1429)	HR

- d. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept.
00015227	Program Manager II (8076)	Public Communications Manager (1675)	CMO

2. Brad Imamura's appeal of denial of education reimbursement request by the Director of Human Resources was filed.
3. Minutes of August 3, 2006, were approved.

END OF CONSENT CALENDAR

4. Hearings to be scheduled:

- a. The appeal of demotion of Phil McGinnis, Senior Environmental Inspector (5223) was deferred to October 5, 2006. Written time waiver filed. (Hopper/McGinnis)
 - b. The appeal of termination of Christopher Martinelli, Heavy Diesel Equipment Operator/Mechanic (3642) was scheduled for November 2, 2006 at 6:00 p.m. Hearing Officer Hightower advised both parties to participate in a prehearing conference with her one week prior to discuss witnesses and exhibits. Deferred from August 3, 2006. Written time waiver filed. (Nishigaya/Pfiffer)
 - c. The appeal of salary reduction of Winifred Allison, Parking and Traffic Control Officer (2451) was deferred to October 5, 2006. Written time waiver filed. (Nishigaya/Pope)
 - d. The appeal of suspension of Kenneth Jones, Gardener (3411) was withdrawn per appellant's request. (Nishigaya/Jones)
5. Adoption of Civil Service Commission Resolution #138 recognizing former Commission Deputy Secretary Ann Stults' retirement from the City of San José. By a vote of 5-0-0, Resolution #138 was adopted.
6. Eric Krenz's appeal to disqualification as an applicant for position of Fire Fighter Recruit. Continued from July 6, 2006. Deferred from August 3, 2006. Appellant withdrew his appeal due to his acceptance of job offer out of state.
7. Jason Salas' appeal of withdrawal of conditional offer of employment and removal of name from eligible list for position of Regional Park Aide (Bin Monitor) was denied.
8. Discussion regarding upcoming City Council Salary Setting Commission appointments effective January 1, 2007. Chair Brill noted that the application deadline is October 13, 2006; that the Commission will consider the applications at the November 2, 2006 regular meeting and will determine which applicants to interview; and will set a date in December to conduct interviews. Chair Brill requested that appointments be made on a date other than December 7, due to a conflict after the December meeting.

ORAL PETITIONS

There were none.

ADJOURNED at 4:47 p.m. to 6:30 p.m. on September 7, 2006 to continue to hear the appeal of demotion of Margaret Licon, Senior Maintenance Worker (3115). (Nishigaya/Pope)